

## SDC Course and Policy Information for Students

### Technical Support

Log in: go to [www.ruzuku.com](http://www.ruzuku.com) and click “sign in” on the top right.

Lost password: go to [ruzuku.com](http://ruzuku.com) click “sign in” and then click “lost password.” Email [support@ruzuku.com](mailto:support@ruzuku.com)

### Coursework

Coursework and other questions email: [coopaws@gmail.com](mailto:coopaws@gmail.com)

### Coursework Accommodation Options for Students with Disabilities

- **Video presentations are captioned**, turn on at the bottom of the right side of the video if needed.
- **Public Access and Community Resource Project:** “Stay at home” alternatives are available. You can do a virtual visit to a public access location or local community resource. See project instructions. Email if you have questions.
- **Essay submissions:** You may submit essay information in list format if needed/desired. Word count and all other requirements do not change. You also may submit in audio format if needed, you can record your submission, audio must be shorter than 5 min. maximum and must include all other required information (as described in rubrics).
- **Task Training Project:** If due to bending/reaching is difficult, you may place the retrieve object on a raised surface rather than on the floor (such as on a couch or coffee table). All other criteria must be met as described.

**Note:** Accommodations are provided to support diverse needs. We are happy to review requests but can only offer accommodations that uphold the course's essentials and are reasonable within the course's structure.

**The course deadline is firm.**

### Stay on Track

Plan on logging into the course at least twice a week. Soft deadlines are provided to help you stay on track and get the most out of the course.

Begin projects early, especially the retrieve for the Task Training Project,

as getting the required duration on the hold may take longer than expected.

### **Resubmitting Projects**

You are welcome to resubmit projects to meet required criteria **before the last week**. Review coursework and rubrics for projects submitted during the last week because there may not be sufficient time to resubmit.

### **Extensions and Deferrals Policy**

Students are expected to complete all coursework by the course deadline. Most students finish with one to two weeks to spare. Cooperative Paws offers limited extension and deferral options for students who experience unavoidable circumstances.

#### **Full-Support Extension** — \$350 per month (maximum 3 months)

Choose this option if you have multiple pending projects. Includes course access, instructor feedback, email troubleshooting, and resubmissions.

*Support during extension is provided asynchronously; live drop-in sessions are not included.*

#### **Final Video(s) Only Completion** — \$150 for 3 months

This option is available if you have completed all coursework and all process videos and you just need additional time to submit the final finished-behavior video(s) for one or both tasks. You can submit the final video(s) once for evaluation/feedback.

#### **Deferrals** — \$600

If you encounter an unavoidable circumstance, you may request a deferral to pause the course. Deferrals are subject to course availability and are not guaranteed. If approved, the deferral must be used within six months of the original course start date. *Access to live drop-in sessions may vary based on the schedule and is not guaranteed.*